



ESTD. 2016

Executive Committee

President

Dr. Lila B. Karki

Vice President

Dr. Megha N. Parajulee

General Secretary

Dr. Pradeep Wagle

Joint Secretary

Dr. Ananta Acharya

Treasurer

Dr. Nirmala Adhikari

Members

Ms. Kemika Bhandari
Dr. Romy Das Karna
Dr. Lila K. Khatiwada
Dr. Manoj Karkee
Mr. Sanjok Poudel
Mr. Bijesh Mishra

NAPA Executive Committee (Minutes – 4th EC Meeting) Sunday, Jan 20, 2019 (8:00-10:00 pm CST)

Attendance

Executive Committee	Lila Karki, Megha Parajulee, Pradeep Wagle, Nirmala Adhikari, Romy Das Karna, Lila Khatiwada, Sanjok Poudel, Bijesh Mishra
Informed in absentia	Ananta Acharya, Kemika Bhandari
Uninformed in absentia	Manoj Karkee

Agenda:

1. House Keeping

General Secretary hosted and began the meeting.

2. Welcome and Updates from President

President welcomed participants and initiated the meeting.

- New Year wishes to all NAPA Members and EC committee members.
- President briefly reported the following accomplishments (mid-year report of this EC's First-Year tenure):
 - ✓ **Agri-Connection:** Three issues (two combined issues and one single issue) of Agri-connection (AC) newsletter were published. Thanked to AC Editorial Board and all others who supported for the publication of AC.
 - ✓ **Research/Policy Brief:** It is moving well and is at the final stage to publish a new issue.
 - ✓ **Scholarships:** Scholarships have been already channeled to the respective institutions and they are in the process of distribution. In the case of Agriculture and Forestry University's College of Natural Resources Management, Puranchaur, Kaski, Vice President Dr. Parajulee distributed the *Binita Tiwari Scholarship* amid a function attended by three NAPA members on December 25, 2018.
 - ✓ **Research Mini-Grants:** Fund collection for Research Mini-Grant Project is underway. President requested all EC members for their solidarity by donating any amount (no amount is small or insignificant) if not donated yet.
 - ✓ **NAPA Day Event:** The first-ever NAPA Day was celebrated on January 6, 2019, consisting of several community/charity activities (Blood Drive), Wellness Walk-and-Run Program, Soccer game, and an online formal function. A highly successful online (Zoom) Poem competition was the highlight of the formal NAPA Day event. All poets (competitive and non-competitive), blood donors, participants, and volunteers were acknowledged for their contribution in making this event highly successful.
 - ✓ **Wikipedia project:** This project is in progress and we hope to get NAPA on Wikipedia very soon.
 - ✓ **Webinars (Talk sessions):** Two talk sessions have been completed since this EC's tenure began in May 2018. Another talk program has been scheduled with Dr. Satis Devkota for February 9, 2019. Requested all EC members to attend all activities EC organizes and also to inform people in their networks for greater participation.
 - ✓ **NAPA Banner and NAPA Brochures:** Six banners of 6 x 4 feet size and 1,000 copies of brochures were printed in Nepal during General Secretary's Nepal trip in October 2018 and brought to the USA. Those have been very useful to display during NAPA activities. Please contact General Secretary if any EC member needs NAPA banner for their local activities.
 - ✓ **Expanded NAPA Committees:** NAPA Executive Committee has now added one more committee to its governing structure, Nepalese Women in Agricultural and Allied Professions (WAAP) led by Dr. Prakriti Bista.

- ✓ **GJAAS Journal:** The GJAAS Journal publication is in progress. Several manuscripts are received for consideration, but the EC members are highly encouraged to consider submitting manuscripts and/or solicit papers for GJAAS within their disciplinary networks.
- ✓ **Book Publication:** Book Publication project is progressing well.
- On behalf of NAPA, President Karki wished for early recovery and improved health of mother of Ms. Sangita Karki (NAPA Student Member and Member of Student Coordination Committee).

3. Updates/Discussions:

- **Membership Drive/Campaign Updates from General Secretary:**

- ✓ General Secretary reminded the earlier decision of EC that each EC member tries to recruit at least 1 member to join NAPA during the 2-month EC meeting period cycle. If you are unable to recruit anyone to join during that period, please share the list of people you approached so that we include them in our database and reach out later. The focus should be on both – renew and recruit, with emphasis on increasing life memberships.
- ✓ Requested each EC member to compile a list of potential members in his/her network and share with General Secretary preferably by January 27 (Sunday) using the forwarded database template.
- ✓ There was a discussion on offering incentives on recruiting new members based on points earned. All EC members agreed on the proposed incentive plan. General Secretary will share the proposal with EC members as soon as possible for additional inputs and feedbacks.

Table 1: New membership updates as of January 20, 2019.

Membership Types	Numbers	Remarks
Associate Member	3	Nepal
Regular Member	5	2 renewed 3 new
Student Member	18	4 renewed 14 new
Life Member	24	3 new 21 upgraded from regular membership
Senior Life Member	2	Upgraded from regular membership
Family/Joint Life Member	1	Upgraded from regular joint membership

- **Sharing accomplishments so far by each EC member (mid-year progress review)**

EC members highlighted their roles in NAPA activities as follows:.

- Ananta Acharya (Absent)
- Nirmala Adhikari – Record keeping and finance as a Treasurer.
- Kemika Bhandari (Absent)
- Romy Das Karna – Involves in Membership Drive Committee and reaches out to potential members for recruitment, and reviewed a book chapter for NAPA Book Project.
- Lila K. Khatiwada – Leads the NAPA Webinars/Talk Session Team that has organized regular Talk Sessions; next one scheduled for February 9, 2019. He is also contributing to Research/Policy Brief as an Editor and to Resource and Capacity Building Committee as a member.
- Sanjok Poudel - Serves on Agri-connection (AC) Team as an editorial assistant; significantly contributed to formatting and assembling of the Newsletter; reaching out to many students for recruitment, and assisting President and General Secretary in formatting documents and searching information.
- Bijesh Mishra – Collected and compiled information to create NAPA Wikipedia page. Currently exploring ways to effectively upload the content to the web.

- **Vice President's Nepal Update**

- ✓ Met with IAAS Dean (Dr. Keshav Adhikari), Assistant Dean (Dr. Gopal KC) and NAPA Liaison (Mr. Kiran Ojha) and discussed about scholarships to be distributed at TU IAAS Campuses (Lamjung and Paklihawa). The

scholarship amounts were deposited in IAAS account and the process had begun immediately to disburse the scholarships.

- ✓ Met with Principal of AFU College of Natural Resources Management at Puranchaur, Kaski (Kalika Adhikari) and Grishma Duwadi, and distributed the *Binita Tiwari Scholarship*.
- ✓ Visited AFU, Rampur and discussed about NAPA activities and scholarship distribution at AFU.
- ✓ Visited Paklihawa Campus (IAAS, TU) and interacted with Campus Chief, faculties, and students.

- **Financial updates (mid-year) from Treasurer**

Total Number of Members by Jan 18 2019

Row Labels	Sum of Membership fee	Sum of Paypal Deduction	Sum of NAPA Revenue	Count of Member type
Associate	\$ 129.73	\$ 4.67	\$ 125.06	3
General Member	\$ 250.00	\$ 5.25	\$ 244.75	5
Joint Life Member	\$ 50.00	\$ 1.75	\$ 48.25	1
Life Member	\$ 4,300.00	\$ 91.00	\$ 4,209.00	24
Student	\$ 450.00	\$ 16.17	\$ 433.83	18
Senior Life Member	\$ 200.00	\$ 6.40	\$ 193.60	2
Grand Total	\$ 5,379.73	\$ 125.24	\$ 5,254.49	53

More detail on about financial updates is coming soon.

- **NAPA Conference 2020 Updates by Vice President**

Executive Committee officers are compiling information regarding hotel prices, travel logistics, meeting feasibility, local attractions, and talking with local community members for potential conference sites: Nashville (Tennessee), Atlanta (Georgia), and Baltimore (Maryland). We will have more information soon to make a decision regarding the venue of the NAPA Scientific Conference in 2020.

4. Closing Remarks

General Secretary thanked participants and adjourned the meeting.