

NAPA Executive Committee
(Agenda – 5th EC Meeting)
Saturday, April 6, 2019 (8:00-10:00 pm CST)

Attendance

Executive Committee	10 members attended.
Informed in absentia	
Uninformed in absentia	Sanjok Poudel

Agenda:

1. House Keeping – General Secretary

General Secretary hosted and began the meeting.

2. Welcome/Initiation of the meeting and some updates on NAPA activities – President

President welcomed participants and briefly shared updates on different programs.

--- Asked all EC members to actively participate on activities organized by NAPA, including Talks/Webinars regardless of subjects of interest.

--- Thanked EC and general members who contributed to the 15th 5 year Agriculture, Forestry, and Land Management Sector Draft Plan document shared by National Planning Commission, Nepal and the members who have shown willingness to contribute to IAAS's Postgraduate curriculum improvement/development.

--- Asked all EC members to become life members of this great professional association if not by now.

--- Asked to be more proactive for upcoming NAPA activities, including NAPA Second Biennial Scientific Conference 2020.

--- Requested all EC members to contribute to Research Mini Grant pool regardless of the amount. It is never too late to contribute/do a thing for a good cause.

3. Updates/Discussions:

Membership updates, future strategy, membership recruitment, potential members list

Membership Drive Committee (MDC) Chair and NAPA General Secretary updated membership status as of April 6, 2019.

Table 1: People joining NAPA as per membership category

Member categories	Numbers
Life	49
General/Regular	68
Student	122
Associate	37
Family/Joint	13
Total	289

Regarding potential members' list:

- We did not receive potential members' list from everybody in the EC.
- Only 2-3 names have been submitted by few EC members. It does not seem like a serious effort. It is highly likely that all EC members can easily come up with many names than the list submitted. Please refer to

ESTD. 2016

Executive Committee

President

Dr. Lila B. Karki

Vice President

Dr. Megha N. Parajulee

General Secretary

Dr. Pradeep Wagle

Joint Secretary

Dr. Ananta Acharya

Treasurer

Dr. Nirmala Adhikari

Members

Ms. Kemika Bhandari

Dr. Romy Das Karna

Dr. Lila K. Khatiwada

Dr. Manoj Karkee

Mr. Sanjok Poudel

Mr. Bijesh Mishra

Members' Directory tab on NAPA website (<http://napaamericas.org/membership-directory.php>) to check the updated list and reach out to potential member community and request their participation and contribution.

- We discussed and agreed at the previous meetings to bring at least one member over two months (each EC meeting period) by each EC member. However, we have not seen that momentum from many of us. Let's evaluate ourselves and think what we did so far by serving in the Executive Committee. Please do self-assessment and plan accordingly to move forward. All of us should invest a bit more time, energy, and creativity to expand our services to the community.

All EC members shared their thoughts on Membership Drive and future strategy and discussed on challenges and opportunities on recruiting new members and educating potential members at the open floor.

- **2020 Conference – venue identification, hotel contract, conference chair selection**

Vice President briefly updated the attempts of selecting the venue considering options from Nashville (Tennessee), Baltimore (Maryland), and Atlanta (Georgia). Finally, contract has been signed with The Crowne Plaza hotel at Atlanta Airport. The conference will occur on May 22-24, 2020 (Memorial Weekend). Room rates are \$99 per room (double bed and King Size). With booking of a minimum of 40 rooms per night for three nights (total 120 room-nights), meeting rooms (plenary and concurrent sessions) will be provided free of cost.

Conference Chair selection: Considering the successful 1st Biennial Conference and experience, Vice-President proposed President to be the Chair of 2020 second Biennial Conference and plan and execute necessary preparation. The floor unanimously made the decision.

- **2019 AGM Chair selection**

NAPA has approached few life members to chair for 2019 AGM. They have shown willingness, but have not been confirmed yet. General Secretary proposed EC to give authority to the president to finalize a person to lead the AGM and the decision was made unanimously.

- **Revisiting NAPA Disciplines**

General Secretary will send an email to EC members with a list of disciplines that are currently mentioned in by-laws. EC members will send revisions by adding missing disciplines if they think that some disciplines are missing. The EC will present the compiled list of revised disciplines to the AGM.

- **Financial update**

Total money in NAPA's Bank Account as of April 2: \$23,493.62 (including Research mini-grants funds of \$ 1887.00)

- **GJAAS update**

Chief Editor, Dr. Parajulee, updated the progress on Journal publication. We have recently created and deployed new journal management system (<http://www.gjaas.org/index.php/GJAAS>), which will be operational very soon. Until we have this system operational, you may continue to submit the paper(s) via email (gjassjournal@gmail.com). We accept research articles as well as review papers, and the submission is accepted year-round. We expect to get our first issue published in late May. We have already sent decisions on few articles and some papers are being reviewed. We are receiving several papers soon. Application is already submitted for DOI.

4. Any other business (AOB):

Miscellaneous:

EC member, Mr. Bijesh Mishra, shared working progress on NAPA Wikipedia page and technical glitch and promised to resolve the issue soon.

5. Closing Remarks

Vice President adjourned the meeting.

Note:

- We value and respect each other's time. As a professional organization, we will act professionally - **start promptly and wrap-up on time.**
- General Secretary (and Joint Secretary) will take notes and keep us posted about upcoming plans/events/and more.
- If we cannot finish discussion on our proposed agenda, the remaining agenda will be discussed in our next meeting (or specified by the EC).
- To be as efficient, effective, and participatory as possible, we'll try not to repeat the previous speaker (for the same agenda) (unless the President desire to do so). Express your thoughts precisely and respect each other's ideas.