



ESTD. 2016

Executive Committee

President

Dr. Lila B. Karki

Vice President

Dr. Megha N. Parajulee

General Secretary

Dr. Prem Bhandari

Joint Secretary

Dr. Pradeep Wagle

Treasurer

Ms. Ambika Tiwari

Members

Dr. Durga D. Poudel
Dr. Dilip Panthi
Dr. Kabindra Adhikari
Dr. Lekh Nath Paudel
Dr. Raju Pandey
Dr. Ramesh C Khanal

NAPA Executive Committee (First Meeting) Saturday, June 4, 2016 (9-10pm ET)

How to join the meeting?

1. Dial-in-number: (641) 715-3580. It will ask for the access code.
2. Enter the access code in your telephone keypad - access code: 113-245#. You will be connected.

Attendance

Presence	Ambika Tiwari, Dilip Panthi, Durga D. Poudel, Kabindra Adhikari, Lekh Nath Paudel, Lila B. Karki, Megha N Parajulee, Pradeep Wagle, Prem Bhandari, Raju Pandey, Ramesh C Khanal
Guest	None
Uninformed in absentia	None

Agenda/Actions/Decisions:

1. Executive Committee Officers' Welcome and Introductions: Newly elected President of NAPA. Lila B. Karki, welcomed Executive Committee Officers. Executive Officers introduced themselves.

2. Oath Taking Ceremony: NAPA Executive Officers who were not able to attend the General Assembly in Texas (Raju Pandey, Kabindra Adhikari, Ramesh Khanal, and Dilip Panthi) were sworn in.

3. Vote of Thanks to Working Committee Members: The meeting passed the motion of Vote of Thanks to the members of NAPA Working Committee (2015-2016) for their hard and diligent works to officially register NAPA, hold the First-ever General Assembly and bring NAPA to this level. The President will convey this message to all the Working Committee members.

4. Updates on First AGM: The President, on behalf of the Working Committee and the Executive Committee, thanked Megha N. Parajulee, Coordinator, The First General Assembly of his role as a Coordinator to successfully organize the General Assembly in Dallas, Texas.

- Megha N. Parajuli, the Coordinator (also the Vice President of NAPA EC), thanked all WC members, NAPA members and participants for their important contribution to help successfully manage and conduct the General Assembly. According to him, the Assembly was a remarkable start and a very successful convention.

- Decided to thank all NAPA members for making the convention successful, and also thanked to BDA for providing venue. Several participants had very positive feedbacks (one of the best and very professional meetings) regarding General Assembly.
- Prem Bhandari, General Secretary updated the status of participants:
 - 37+ participants (two members attended over phone).
 - The current NAPA by-laws was unanimously ratified by the General Assembly (GA).
 - By-laws review committee will be formed soon.

5. Membership Status and Balance Sheet Updates: Ambika Tiwari, Treasurer

- Membership status (as of June 4, 2016).
- Membership Sub-committee (update from the Chair)
- Also expressed the necessity of a strategy for retention of current members and addition of new members.
- Also need to make it clearer on disciplines like forestry.
- Decided to reform Membership Sub-committee (with inclusion from EC and geographic representations).

Membership	Number
Life	5
Regular	56
Student	27
Family/joint	7
Associate	0
Honorary	0
Total = 95	

- Also presented the financial status of NAPA as of June 2, 2016.
- Honorable Ambassador Dr. Arjun K. Karki granted \$1,500.00 to NAPA on behalf of the Nepalese Embassy to organize a gathering to discuss on how Nepalese agricultural scientists could contribute to the agricultural development of Nepal.

NAPA Balance Sheet Summary		
"(As of June 8, 2016)"		
Items	Amount (US\$)	Remarks
A. INCOME		
A1. Membership Fee	\$6,110.00	
A2. Donation	\$2,215.74	
Total A	\$8,325.74	
B. EXPENSES		
501(c) Registration	\$105.00	Paid to Dr. Krishna Paudel
IRS (Form 1023) Application	\$400.00	Mailed Money Order to IRS, Kentucky
NAPA Website Domain Purchase & Hosting	\$228.43	Paid to Dr. Prem Bhandari
Document Prints, stensils, Brochure	\$166.44	Office Depot, Madison, MS
Bank Check Purchase	\$3.00	Direct withdrawal from Bank
Projector Rental for General Assembly	\$54.13	Airport Hotel, Dallas
Screen Rental for GA Dallas	\$81.19	Airport Hotel, Dallas
Crown Trophy Payment Reimburshment	\$129.49	Paid back to Dr. Lila Karki
NAPA Business Check order	\$8.20	paid online through NAPA business card
Total General Expense	\$1,175.88	
Paypal Fee	\$144.97	
Total B	\$1,320.85	
Total Balance	\$7,004.89	

7. NAPA Future Programs

- The President requested all EC Officers to include NAPA website, facebook, and twitter links in private email signature, and to read by-laws and plan to attend all meetings.
- Also talked about preparing NAPA visiting card.
- EC passed a motion to send Vote of thanks to the Embassy of Nepal along with a brief report. And
- General Secretary will send a vote of thanks to the Honorable Ambassador for \$1,500.00 financial support.
- The GA Coordinator and NAPA Vice President, Dr. Parajulee will prepare a brief report to be submitted to the Embassy of Nepal in Washington, DC based on presentations highlighting how NAPA could contribute for the agricultural development in Nepal.

- NAPA future programs – The President expressed his vision to develop NAPA as the largest professional organization initiated by Nepalese in the North America with a membership target of 500 and a financial turnover of over \$50,000 by next two years.
- The following programs were announced. The President also identified Lead persons to prepare a conceptual idea to be shared among EC member in the next meeting.

2-yr plan (President)

- ✓ Global Conference in Nepal– Prem Bhandari/Lila B. Karki
- ✓ Convention in the USA - Lila B. Karki
- ✓ Publications
 - Journal – Durga P. Poudel
 - Working Paper Series – Dilip Panthee
 - Newsletter – Ramesh Khanal
 - Research/Policy Brief – Bishow Adhikary (yet to request)
- ✓ Membership in North America– Ambika Tiwari
- ✓ Global Membership – Pradeep Wagle
- ✓ Webinar/Talk Session – Lila B. Karki
- ✓ Grant Writings – K P Paudel (yet to request)
- ✓ Professional Development Trainings, Discussions forums, and NAPA Contribution to Nepalese perspective such as distance course offerings – Raju Pandey
- ✓ Outstanding Faculty/Research/Extension/Student/Community Service Awards: Megha N Parajulee
- ✓ Professional/Institutional Collaborations – Megha N Parajulee
- ✓ Student Scholarships – Lila B Karki
- ✓ Charitable Activities/Donations//Fund Raising, NAPA Experts Rooster – Lekhnath Poudel
- ✓ Wikipedia and Membership Directory: Kabindra Adhikary
- ✓ Website, Facebook, Twitter/ Listserve – Pradeep Wagle/Prem Bhandari/ /Santosh Aryal/ Tanka Kafle

Also discussed to identify a:

- ✓ Legal Advisor for NAPA
- ✓ IT support for NAPA (Tanka Kafle and Santosh Aryal, and also search in NAPA members' network)
- The programs will be prioritized with timeline.

8. AOB

- Regular Meeting Scheduling – Prem Bhandari

For now, EC decided to conduct its regular meeting on a monthly basis (First Saturday, 9-10 pm ET).

9. **Closing Remarks:** The meeting was adjourned with a brief closing remarks by Dr. Durga P. Poudel, EC Officer.

**Next Meeting:
[Saturday, July 9, 2016]**