



ESTD. 2016

### Executive Committee

#### President

Dr. Lila B. Karki

#### Vice President

Dr. Megha N. Parajulee

#### General Secretary

Dr. Prem Bhandari

#### Joint Secretary

Dr. Pradeep Wagle

#### Treasurer

Ms. Ambika Tiwari

#### Members

Dr. Durga D. Poudel  
Dr. Dilip Panthi  
Dr. Kabindra Adhikari  
Dr. Lekh Nath Paudel  
Dr. Raju Pandey  
Dr. Ramesh C Khanal

## NAPA Executive Committee (Minutes - Second Meeting) Saturday, July 9, 2016 (9-10pm ET)

### How to join the meeting?

1. Dial-in-number: (641) 715-3580. It will ask for the access code.
2. Enter the access code in your telephone keypad - access code: 113-245#. You will be connected.

### Attendance

<b>Presence</b>	Ambika Tiwari, Dilip Panthi, Durga D. Poudel, Kabindra Adhikari, Lekh Nath Paudel, Megha N Parajulee, Pradeep Wagle, Prem Bhandari, Raju Pandey, Ramesh C Khanal
<b>Guest</b>	
<b>Informed in absentia</b>	Lila B. Karki

### Agenda/Actions/Decisions:

#### 1. Updates from President: Lila B. Karki/Megha N Parajulee.

In absence of President Lila B. Karki, the meeting was presided by the Acting President (and NAPA Vice President). Briefly provided some updates.

#### 2. Updates: Prem Bhandari

- Thank you letter sent to the Honorable Ambassador for providing \$1500 financial support at the Dallas Convention.
- Interaction program report submission to the Embassy of Nepal – (Megha Parajulee is currently working on report).
- IRS update (Response has been drafted and will be finalized and submitted soon)
- Discussed about *global* membership (discussion will continue).
- Updates on presentations upload on NAPA website (all uploaded except by Prof. Gopi Upreti. Yet to be received.).
- Group e-mail (EC listserve created)
- A listserve will be created for all NAPA members.

#### 3. Membership Status, Membership Sub-Committee and Balance Sheet Updates: Ambika Tiwari, Treasurer.

- Madam Treasurer updated the status of membership, membership committee and the financial situation of NAPA.

- Membership status (as of July 7, 2016).

Member Type	Number
Regular	59
Student	29
Joint	8
Life	5
Associate	0
Honorary	0
<b>Total Member</b>	<b>101</b>

- Madam Treasurer also informed EC members of the reformation of NAPA Membership Committee as follows:

NAPA Membership Committee (2016-2018).

- 1) Ambika Tiwari, Mississippi, Chair
- 2) Jhalendra Rijal, California, Member
- 3) Lekhanath Poudel, Delaware, Member
- 4) Laxman Adhikari, Georgia, Member
- 5) Pradeep Wagle, Oklahoma, Member
- 6) Prakash Parajuli, Texas, Member
- 7) Raja Khanal, Canada, Member
- 8) Shiva Kumar Rai, New Hampshire, Member
- 9) Upendra Sainju, Montana, Member

NAPA EC members unanimously passed the motion of this Membership Committee. This committee will be expanded as necessary.

- Strategy for retention of current members and addition of new members. This is a very important agenda. EC will separately discuss about this agenda soon. A meeting will be held with the NAPA EC Officials and Membership Committee members.
- Financial status of NAPA as of July 7, 2016.

NAPA Balance Sheet Summary "(As of July 7, 2016)"		
Items	Amount (US\$)	Remarks
<b>A. INCOME</b>		
A1. Membership Fee	\$6,285.00	
A2. Donation	\$2,215.74	
<b>Total A</b>	<b>\$8,500.74</b>	
<b>B. EXPENSES</b>		
501(c) Registration	\$105.00	
IRS (Form 1023) Application	\$400.00	
NAPA Website Domain Purchase & Hosting	\$228.43	
AGM Related Expense	\$431.25	
Bank Check Purchase & Other	\$56.20	
<b>Total General Expense</b>	<b>\$1,220.88</b>	
<b>Paypal Fee</b>	<b>\$150.00</b>	
<b>Total B</b>	<b>\$1,370.88</b>	
<b>Total Balance</b>	<b>\$7,129.86</b>	

#### 4. By-laws Review Committee: Lila B. Karki/Megha Parajulee

- Acting President (and NAPA Vice President) Megha N. Parajulee mentioned that a By-laws review committee will be formed upon return of Mr. President. NAPA By-laws will be reviewed as per the spirit of the NAPA convention (as mandated by Dallas Convention). A committee of independent reviewers who were not involved in drafting by-laws will be formed).

#### 5. Discussion on NAPA Future Programs: NAPA 2-yr plan (by President)•

- In absence of the President, Acting President (and NAPA Vice President) Megha Parajulee urged each EC member to submit a brief summary (conceptual idea) of the plan/program (as assigned to EC members) for next two years on the topics tabled by the President). Each plan/program is a well thought of plan (for information, its corresponding NAPA objectives as they appear in NAPA By-laws are provided in the following table). Each plan will be discussed in future meetings.
- The following programs were tabled by the President in NAPA EC first meeting. The EC identified Lead persons to prepare a conceptual idea to be shared among EC member in the next meeting.

Plan	Lead	Corresponding NAPA objectives
Global Conference in Nepal	Prem Bhandari/ Lila B. Karki	Objectives 4 & 5. Foster intellectual discourse
Convention in the USA	Lila B. Karki	Objectives 4 & 5. Foster intellectual discourse (NAPA regular activity)
Publications		Objective 5. Dissemination
• Journal	Durga Poudel	
• Working Paper Series	Dilip Panthee	
• Newsletter	Ramesh Khanal	
• Research/Policy Brief	Bishow Adhikari	
• Brochure	Prem Bhandari	
Membership Drive		NAPA regular activity
• Americas	Ambika Tiwari	
• Outside Americas	Pradeep Wagle	
Webinar/Talk Session	Lila B. Karki	Objective 4. Foster intellectual discourse
Grant Writings	K P Paudel (to be requested)	Objectives 1, 2, & 6. Research
Professional Development Trainings, Discussions forums, and NAPA Contribution to Nepalese perspective such as distance course offerings	Raju Pandey	Objective 3. Capacity Building
Outstanding Faculty/Research/Extension/ Student/Community Service Awards	Megha N Parajulee	Objective 7. Foster intellectual discourse
Professional/Institutional Collaborations	Megha N Parajulee	Objective 8. Foster intellectual discourse
• Charitable Activities/Donations/Fund Raising	Lekh Nath Paudel	Objective 9. Charitable activities
• NAPA Experts Roster		
Wikipedia and Membership Directory	Kabindra Adhikary	Objective 5. Dissemination
NAPA Mass Communication Website, Facebook, Twitter	Pradeep Wagle/Prem Bhandari/ /Santosh Aryal/ Tanka Kafle	Objective 5. Dissemination
Others plans/programs received from EC members will be compiled and discussed	Will be compiled by Prem Bhandari and Pradeep Wagle	Please send at <a href="mailto:napa2072@gmail.com">napa2072@gmail.com</a> and cc to both GS and JS.
Other 1		
Other 2		
Legal Advisor	Yet to be identified	
Editorial support	Yet to be identified	

- Each program will be prioritized (to facilitate General Secretary has shared a template of timeline of activities among EC members).
- Acting President (and NAPA Vice President) Megha N. Parajulee also urged EC members to send a brief summary (conceptual idea) of any other plan (within NAPA scope) to General Secretary Prem Bhandari (and Joint Secretary Pradeep Wagle) if EC members would like the plan be discussed and incorporated. General Secretary (and Joint Secretary) will compile and share for discussion.

## 6. AOB

- Regular Meeting Scheduling – The regular meeting will be held on first Saturday of every month (9-10 pm ET).

## 7. Closing Remarks

Meeting was adjourned with closing remark by EC member Raju Pandey.

Thank you!

**Next Meeting:  
[Saturday, August 6, 2016]**

### Note:

- We value and respect each other's time. As a professional organization, we will act professionally - **start promptly and wrap-up on time.**
- General Secretary (and Joint Secretary) will take notes and keep us posted about upcoming plans/events/and more.
- If we cannot finish discussion on our proposed agenda, the remaining agenda will be discussed in our next meeting (or specified by the EC).
- To be as efficient, effective, and participatory as possible, we'll try not to repeat the previous speaker (for the same agenda) (unless the President desire to do so). Express your thoughts precisely and respect each other's ideas.